

**Texas Education Agency
Standard Application System (SAS)**

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	FOR TEA USE ONLY Write NOGA ID here: Place date stamp here: <div style="text-align: right; transform: rotate(90deg);"> Received Texas Education Agency 2014 MAY 13 PM 1:18 Document Control Center </div>
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	
Submittal information:	Four complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information							
Organization name		County-District #		Campus name/#		Amendment #	
Sweetwater Independent School District		177902		Sweetwater Middle / 041			
Vendor ID #	ESC Region #	US Congressional District #		DUNS #			
756002548	14	19		096059472			
Mailing address				City	State	ZIP Code	
207 Musgrove St				Sweetwater	TX	79556	
Primary Contact							
First name	M.I.	Last name		Title			
Michael	D	Marlett		Executive Director - Technology			
Telephone #	Email address			FAX #			
325-235-8601 ext. 123	mike.marlett@sweetwaterisd.net			325-235-5561			
Secondary Contact							
First name	M.I.	Last name		Title			
Nathan		Ehlert		Business Manager			
Telephone #	Email address			FAX #			
325-235-8601	nathan.ehlert@sweetwaterisd.net			325-235-5561			

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Terry		Pittman	Superintendent
Telephone #		Email address	FAX #
325-235-8601		terry.pittman@sweetwaterisd.net	325-235-5561
Signature (blue ink preferred)		Date signed	


 Only the legally responsible party may sign this application.

May 7, 2014

701-14-107-169

Schedule #1—General Information (cont.)

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	<input type="checkbox"/>	<input type="checkbox"/>
9	Supplies and Materials (6300)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Other Operating Costs (6400)	<input type="checkbox"/>	<input type="checkbox"/>
11	Capital Outlay (6600/15XX)	<input type="checkbox"/>	<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the program guidelines for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the application is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-February 1, 2015), and that 100% of the funds will be expended no later than the end of the 1 st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #4—Request for Amendment

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration [Grant Management Resources](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
2.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
3.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
4.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
5.	Schedule #11: Capital Outlay	6600/ 15XX	\$	\$	\$	\$
6.	Total direct costs:		\$	\$	\$	\$
7.	Indirect cost (%):		\$	\$	\$	\$
8.	Total costs:		\$	\$	\$	\$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

In an effort to increase student achievement and successful learning, Sweetwater ISD is continuing to grow its 21st Century Learning Initiative which is on track to incorporate a 1:1 technology lending program for all students in the seventh through eleventh grades next school year. Our district is seeking additional funding from the Technology Lending Program Grant to extend our initiative to sixth grade students as well. Sweetwater ISD has in place the infrastructure to support the additional hardware as well as the professional support needed to successfully implement this program in additional grade levels. We only lack the funding to allow more students to participate in the benefits provided by the lending program.

The ultimate vision for this program is to engage students in learning curriculum objectives through effective pedagogy and thus achieve improved pupil performance. Our initiative is designed to shatter the confines of traditional structure with opportunities for learning that can take place anytime and anywhere. To accomplish the "learning anywhere" objective, each device that we loan to students will be enrolled in the eBackpack learning management system which will allow our teachers to assemble and sync to the devices all digital content needed by the students after they leave school. Our process will provide students with the digital tools they need to immerse themselves in class content without them having to be dependent on an always-active internet connection. As the result of having a technology lending program, students will have the ability to see, hear and interact with any topic that they are studying in a format that is more personalized than current educational practice provides. Yet, our focus will not be solely on the technology. We will focus on the paradigm shift in how instruction is delivered to students and how to ignite the spark that can be created as ownership of the learning is transferred from teacher to student.

Providing a coherent program of instruction that goes along with the lending program is essential to student success. Research shows that there are some commonly cited goals that can be met with our lending program:

- 1) To improve equity of access to technology (reduce the "digital divide");
- 2) To improve the quality of learning;
- 3) To institute and support best practice in technology integration;
- 4) To improve student learning of content;
- 5) To institute formative assessments and differentiated instruction;
- 6) To increase performance on standardized tests;
- 7) To improve student ability to become lifelong learners;
- 8) To prepare students for the world of work; and,
- 9) To improve the home-school connection.

Our current plan and proposal also includes serious, embedded professional development for teachers to learn how to integrate technology to transform their teaching strategies. We will support this program with a commitment to:

- 1) Be practice-centered, field-based, and job-embedded
- 2) Significantly change teaching practices and learning opportunities in technology-rich environments
- 3) Support teachers in providing hands-on learning activities; emphasizing higher-order thinking skills; linking to strong assessments; and undertaking classroom-focused professional development
- 4) Address more than simply the needs of "technology use," by including programming aimed at boosting subject matter knowledge, good pedagogy, engagement, and leadership skills of teachers
- 5) Adopt the philosophy of 'just-in-time' versus 'just-in-case' professional development methods

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The shift we will be striving for is to move away from the "one-size-fits-all" lecturing model to a more individualized instruction model that will in the instruction cycle remediate student deficiencies and boost learning extensions.

The traditional educational model where the teacher is sole source of knowledge will become obsolete in our classrooms with this one-to-one lending program:

- 1) To create real improvements, teachers will use technology to support knowledge building and discourse rather than reinforce traditional ways of teaching where students act primarily as receivers of information.
- 2) Teachers will shift to new pedagogical strategies where they become facilitators of learning.
- 3) A growing body of literature indicates that access to mobile computers can change the teaching and learning dynamics in the classroom. Initial findings indicate that access to such devices facilitates the implementation of inquiry-based methods as opposed to memorization and practice, as well as more interdisciplinary approaches that value cooperative learning.
- 4) Ubiquitous computing can act as a catalyst that can facilitate movement towards constructivist practices, where teachers act primarily as coaches.

Traditional teaching approaches will be replaced with pedagogical strategies that emphasize the importance of actively engaging students in problem-solving exercises that are relevant to their lives. Students will learn how to:

- 1) Access information efficiently and effectively;
- 2) Evaluate information critically and competently;
- 3) Apply information accurately;
- 4) Understand the ethical, legal, and moral issues concerning the access and use of information.
- 5) Develop Interpersonal and self-direction skills (interpersonal and collaborative skills; self-direction; accountability and adaptability; social responsibility).

Specifically, we propose to use the Technology Lending Program Grant to increase the number of students our current lending program will be able to reach. We will use the grant funding to add our entire sixth grade student population to the district's overall technology lending program, which would otherwise not be possible due to money constraints.

Through the grant monies, we will loan each of our sixth grade students (current enrollment is 163) an Apple iPad Air tablet, an Otterbox protection case, and provide AppleCare insurance protection for each device.

We will bring our existing wireless internet infrastructure, eBackpack learning management system, and program support services to these additional devices provided by the Lending Program Grant.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 177-902				Amendment # (for amendments only):		
Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32						
Grant period: October 1, 2014, to August 31, 2016				Fund code: 410		
Budget Summary						
Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	\$	\$	\$	
Schedule #9	Supplies and Materials (6300)	6300	\$99,019	\$	\$99,019	
Schedule #10	Other Operating Costs (6400)	6400		\$		
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	\$	\$	\$	
Total direct costs:			\$99,019	\$	\$99,019	
Percentage% indirect costs (see note):			N/A	\$	\$	
Grand total of budgeted costs (add all entries in each column):			\$99,019	\$	\$99,019	
Administrative Cost Calculation						
Enter the total grant amount requested:					\$0	
Percentage limit on administrative costs established for the program (15%):					× .15	
Multiply and round down to the nearest whole dollar. Enter the result.					\$0	
This is the maximum amount allowable for administrative costs, including indirect costs:						

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Expense Item Description		Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	\$
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	\$
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: <input type="checkbox"/> Salaries/benefits <input type="checkbox"/> Other: <input type="checkbox"/> Networking (LAN) <input type="checkbox"/> Other: <input type="checkbox"/> Computer/office equipment lease <input type="checkbox"/> Other: <input type="checkbox"/> Building use <input type="checkbox"/> Other: <input type="checkbox"/> Copier/duplication services <input type="checkbox"/> Other: <input type="checkbox"/> Telephone <input type="checkbox"/> Other: <input type="checkbox"/> Administrative <input type="checkbox"/> Other:	\$
a. Subtotal of professional and contracted services (6200) costs requiring specific approval:		\$

Professional Services, Contracted Services, or Subgrants Less Than \$10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1		<input type="checkbox"/>	\$
2		<input type="checkbox"/>	\$
3		<input type="checkbox"/>	\$
4		<input type="checkbox"/>	\$
5		<input type="checkbox"/>	\$
6		<input type="checkbox"/>	\$
7		<input type="checkbox"/>	\$
8		<input type="checkbox"/>	\$
9		<input type="checkbox"/>	\$
10		<input type="checkbox"/>	\$
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:			\$

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000

Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
Describe topic/purpose/service:		
Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
1	Contractor's payroll costs # of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services	\$
	Contractor's supplies and materials	\$
	Contractor's other operating costs	\$
	Contractor's capital outlay (allowable for subgrants only)	\$
Total budget:		\$

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 177-902

Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)

2	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted	
	Contractor's payroll costs	# of positions:	\$	
	Contractor's subgrants, subcontracts, subcontracted services		\$	
	Contractor's supplies and materials		\$	
	Contractor's other operating costs		\$	
	Contractor's capital outlay (allowable for subgrants only)		\$	
Total budget:		\$		
3	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted	
	Contractor's payroll costs	# of positions:	\$	
	Contractor's subgrants, subcontracts, subcontracted services		\$	
	Contractor's supplies and materials		\$	
	Contractor's other operating costs		\$	
	Contractor's capital outlay (allowable for subgrants only)		\$	
Total budget:		\$		
4	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted	
	Contractor's payroll costs	# of positions:	\$	
	Contractor's subgrants, subcontracts, subcontracted services		\$	
	Contractor's supplies and materials		\$	
	Contractor's other operating costs		\$	
	Contractor's capital outlay (allowable for subgrants only)		\$	
Total budget:		\$		
5	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted	
	Contractor's payroll costs	# of positions:	\$	
	Contractor's subgrants, subcontracts, subcontracted services		\$	
	Contractor's supplies and materials		\$	
	Contractor's other operating costs		\$	
	Contractor's capital outlay (allowable for subgrants only)		\$	
Total budget:		\$		

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Schedule #8—Professional and Contracted Services (6200)			
County-District Number or Vendor ID: 177-902		Amendment number (for amendments only):	
Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)			
6	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
7	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
8	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$	
a. Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:		\$	
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:		\$	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$	
d. Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:		\$	
(Sum of lines a, b, c, and d) Grand total		\$	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #9—Supplies and Materials (6300)

County-District Number or Vendor ID: 177-902

Amendment number (for amendments only):

Expense Item Description

63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:					Grant Amount Budgeted		
	<input type="checkbox"/>	Print shop fees	<input type="checkbox"/>	Technology-related supplies				
	<input type="checkbox"/>	Postage	<input type="checkbox"/>	Other:				
	<input type="checkbox"/>	Copy paper	<input type="checkbox"/>	Other:				
6399	Technology Hardware—Not Capitalized						Grant Amount Budgeted	
	#	Type	Purpose	Quantity	Unit Cost			
	1	iPad Tablet	Knowledge Building	163	\$558	\$99,919		
	2	Device Case	Device Damage Protection	163	\$55			
	3				\$			
	4				\$			
	5				\$			
6399	Technology software—Not capitalized					\$		
6399	Supplies and materials associated with advisory council or committee					\$		
Subtotal supplies and materials requiring specific approval:						\$		
Remaining 6300—Supplies and materials that do not require specific approval:						\$		
Grand total:						\$99,919		

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #10—Other Operating Costs (6400)			
County-District Number or Vendor ID: 177-902			Amendment number (for amendments only):
Expense Item Description			Grant Amount Budgeted
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply:		\$
	<input type="checkbox"/> ESC-owned vehicle usage	<input type="checkbox"/> Other:	
	<input type="checkbox"/> Insurance	<input type="checkbox"/> Other:	
6411	Out-of-state travel for employees (includes registration fees)		\$
	Specify purpose:		
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations.		\$
	Specify purpose:		
6413	Stipends for non-employees (specific approval required only for nonprofit organizations)		\$
	Specify purpose:		
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations		\$
	Specify purpose:		
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees		\$
	Specify purpose:		
6429	Actual losses that could have been covered by permissible insurance		\$
6490	Indemnification compensation for loss or damage		\$
6490	Advisory council/committee travel or other expenses		\$
6499	Membership dues in civic or community organizations (not allowable for university applicants)		\$
	Specify name and purpose of organization:		
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations)		\$
	Specify purpose:		
Subtotal other operating costs requiring specific approval:			\$
Remaining 6400—Other operating costs that do not require specific approval:			\$
Grand total:			\$

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See [TEA Guidelines Related to Specific Costs](#) for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #11—Capital Outlay (6600/15XX)

County-District Number or Vendor ID: 177-902			Amendment number (for amendments only):		
15XX is only for use by charter schools sponsored by a nonprofit organization.					
#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
6669/15XX—Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	\$	
66XX/15XX—Technology hardware, capitalized					
2			\$	\$	
3			\$	\$	
4			\$	\$	
5			\$	\$	
6			\$	\$	
7			\$	\$	
8			\$	\$	
9			\$	\$	
10			\$	\$	
11			\$	\$	
66XX/15XX—Technology software, capitalized					
12			\$	\$	
13			\$	\$	
14			\$	\$	
15			\$	\$	
16			\$	\$	
17			\$	\$	
18			\$	\$	
66XX/15XX—Equipment, furniture, or vehicles					
19			\$	\$	
20			\$	\$	
21			\$	\$	
22			\$	\$	
23			\$	\$	
24			\$	\$	
25			\$	\$	
26			\$	\$	
27			\$	\$	
28			\$	\$	
66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life					
29				\$	
Grand total:				\$	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:

Category	Number	Percentage	Category	Percentage
African American	9	N/A	Attendance rate	97%
Hispanic	90	N/A	Annual dropout rate (Gr 9-12)	N/A
White	54	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	1	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	113	72%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	4	2%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	0	0%	Average ACT score (number value, not a percentage)	N/A

Comments

These numbers and calculations come from Sweetwater ISD's October PEIMS submission for our fifth grade cohort, who will be the sixth grade students to benefit from the Loan Program Grant were we to receive it. Current enrollment for this group of students is 163. The additional students did not change the above percentages in a significant way, so PEIMS submission data was reported here.

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public							155								155
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:							155								155

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Schedule #13—Needs Assessment

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Sweetwater Independent School district's Leadership Team studied state assessment testing results, district performance data, parent/teacher surveys, AYP Data, State Compulsory Education information, STAR Chart data, and obtained feedback from teachers on professional development that involved 21st Century educational tools. Using the conclusions obtained from the data, the district prioritized areas of concern and compiled options to directly meet the identified needs of students in the district.

21st Century technology and pedagogy was chosen as the preferred method to improve learning at the Sweetwater Middle School. The district used available funds to build out and improve the campus WIFI infrastructure to support mobile learning on that campus and implemented the Google Apps for Education foundation to support the delivery of instruction materials at school for use at each student's home. The most current needs survey data showed an increasing frustration level among both students and teachers in regards to the Google Apps for Education system. The conclusion was made that that system was not adequate on its own to deliver a workflow between student and teacher with the loan program devices. Sweetwater ISD then implemented the eBackpack learning management system to address concerns and increase student usability of the devices.

Sweetwater Middle School has used parental surveys to gauge support for a "Bring Your Own Device" program before embarking on developing a 1:1 program on its own. Parent surveys have shown that SISD could not count on a significant number of students to be able to supply their own device, which prompted the decision to implement the district's own initiative.

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Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Mathematics TEKS remediation for struggling students	Grant program will directly address the sixth grade population's need to tie in to Kahn Academy, flipped classroom methodology, and other resources for math remediation that is currently used in loan program
2.	Professional development to help integrate technology into the classroom, especially mobile technology that the district has loaned to students	Grant program will tie sixth grade teachers into the district's TSC21 (Transforming Sweetwater Classrooms for the 21st Century) professional development tract used in the existing loan program
3.	Upgrade of technology infrastructure and bandwidth	Sweetwater ISD more than tripled existing internet bandwidth to support current loan program. Grant program will tie sixth grade students into this upgrade and allow them to access it 1:1
4.	Address the number of office discipline referrals being generated by grade level teachers	Existing loan program demonstrated a dramatic lowering in the number of office referrals originating in participating classrooms, cafeteria, and buses. Grant program will extend this environment to our sixth grade students
5.	Insufficient work flow systems in place between teachers and students using loan program and inability to share system adequately with parents	Sweetwater ISD contracted with eBackpack to create a consistent workflow between student and teacher in all classrooms participating in existing loan program. System also provides Parent log in to same system. Grant program will allow sixth grade students and parents to participate in our system.

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Schedule #14—Management Plan

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Executive Director of Technology	Sweetwater ISD's Executive Director of Technology has been the lead administrator for the existing loan program for two years, serving over 800 students with loaned devices. This person will have Texas Principal certification or higher and strong technology skills and background.
2.	Educational Technology Director	The Educational Technology Director will lead the professional development implementation for teachers as well as provide training for students and parents in the loan program. This person will have Texas Teacher certification as a minimum and strong technology skills and background.
3.	Technology Specialist	Sweetwater ISD currently employs two Technology Specialists who support the loan program. These specialists maintain and repair both hardware and software systems used in classrooms as well as the loaned devices. These employees are certified in technology related areas.
4.	Principal	Campus principals at two of our schools currently participating in the existing loan program facilitate and oversee classroom use of the devices and maintain inventory control. These individuals also evaluate the constructive use of the devices and work to improve the initiative.
5.	Secretary	Campus secretaries will provide daily contact with parents and students and facilitate the reporting of issues with loan program devices. District qualifications for secretary apply.

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Teacher Professional Development and Training	1. On-going orientation and training for teachers and students for hardware and software systems	08/01/2014	05/30/2015
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
2.	Parent/Student Meetings and Loan Device Delivery to Students	1. Parent/Student Meetings	10/01/2014	10/31/2014
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
3.	Device Checks for Security and Damage	1. On-campus spot checks of equipment	10/01/2014	05/30/2015
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
4.	Principal Classroom Walkthroughs	1. Classroom Walkthroughs for Program Evaluation	10/01/2014	05/30/2015
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
5.	Device Return	1. Check and Return of Loaned Devices	05/15/2015	05/30/2015
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Educational Technology Director will be monitoring the program on a daily basis and provide 'Just-In-Time' Training for teachers and students on site as needed to meet educational objectives as teachers come to them during the year. The campus Principal will conduct required classroom walkthroughs with special attention given to the successful implementation of the 1:1 program. The Educational Technology Director, Principal, and professional teaching staff will also use the regular faculty meeting schedule as well as the Campus Improvement Committee to monitor progress and successfulness of the program.

In addition to the above, parents, students and teachers will also have access to support desk style help anytime they require assistance.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Grant Loan program will be run side-by-side with our existing Loan Program and will be identical in scope and procedure. The Grant Program will allow us to more quickly expand our existing efforts without having the need to create different support or implementation structures.

Our existing 7th through 11th Grade Loan Program, which is supported with local as well as Allotment Funds, allows Sweetwater ISD to loan devices to students in our district. The proposed Grant Program will allow SISD to incorporate 6th Grade Students into the benefits of our 1:1 loan program and allow us to meet our goal of reaching all secondary students quicker. While a long-term goal, we are committed to continue building our loan program until we eventually reach all students in our district. The Loan Program Grant will be instrumental in us meeting this goal.

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Schedule #15—Project Evaluation

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Teacher Survey	1.	Increased Student Grade Point Averages
		2.	Increased State Assessment Benchmarks
		3.	Increased Percentage of Students Passing State Assessment Exams
2.	Parent/Student Questionnaire	1.	Increased Study Time Outside of the Classroom
		2.	Increased Schoolwork Engagement at Home
		3.	Increased Help with Schoolwork Related Questions Outside of School
3.	Administrator Walkthroughs	1.	Observation of Teacher/Student Effective Use of the Program
		2.	Follow-up with Teachers on Areas that Need Improvement
		3.	Administrator/Teacher Conferences on Program Effectiveness
4.		1.	
		2.	
		3.	
5.		1.	
		2.	
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

We will incorporate Teacher Surveys and Parent/Student Questionnaires in our program data collection along with the weekly walkthroughs made by the grant coordinator and on-going walkthroughs made by campus principals. The emphasis of the data collection will be to assess the use of and effectiveness of the program.

The data and observations will be used to monitor the program and make changes to areas that need attention for improvement.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Learning results from the continuous dynamic interaction among students, teachers, parents and the extended community. SISD's Technology Immersion program, TSC21, exists to transform our classrooms, changing teachers from controllers of knowledge to facilitators of learning, incorporating world-class instruction and tools into lessons that can engage students anytime and anywhere.

Grant funds will be used to purchase and loan all Sweetwater ISD 6th Grade Students an Apple iPad for instructional purposes. The devices will be used as the primary gateway to instructional content and outside of the classroom discussion. The Grant Funds will supplement an already established loan program for 7th, 8th, 9th, 10th, and 11th Grade Students in the district. The Loan Program Grant will allow Sweetwater ISD to reach more students with a device and take us closer to meeting our goal of providing a 1:1 lending program to all students in the district.

In our review of relevant literature, we found studies that reported students showed measurable learning gains after as little as 20 minutes of study on the iPad, and if supported with guidance from an instructor their improvement may be even more pronounced. (Matthew Schneps, Science Education Department at the Harvard-Smithsonian Center for Astrophysics). In our own experience, we find a new excitement for learning in students when a loaned device is added into a well-equipped and trained teacher's classroom. The Technology Lending Grant Program will directly give more Sweetwater ISD students the opportunity to benefit from such a device and environment.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Sweetwater ISD will incorporate Technology Lending Grant funds into our existing TSC21 (Transforming Sweetwater Classrooms for the 21st Century) loan program. We will use grant funds to loan devices to all sixth grade students in our district. Specifically, the grant will allow these sixth grade students to join our sixth, seventh, eighth, ninth, tenth, and eleventh graders, who participate in our existing loan program, in using a device to access electronic instructional materials in school and when away from school.

In regards to ensuring that students have dedicated access to a technology device, we have adopted the strategy that the district will not implement the TSC21 program into a grade level until we can guarantee that all students in that grade level will be served. Thus, we are rolling out the device program over time and as we can afford the costs. With the ultimate goal of serving All students in the district. Receiving the Technology Lending Grant is very important to us being able to further realize our goal.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Sweetwater ISD's philosophy and approach to meeting our educational goals begins with accepting the premise that learning results from the continuous dynamic interaction among students, teachers, parents and the extended community. SISD's Technology Immersion program, TSC21, exists to transform our classrooms, changing teachers from controllers of knowledge to facilitators of learning, incorporating world-class instruction and tools into lessons that can engage students anytime and anywhere.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In studying the overall needs of the district, the Sweetwater Independent School district's Leadership Team studied state assessment testing results, district performance data, parent/teacher surveys, AYP Data, State Compulsory Education information, STAR Chart data, and obtained feedback from teachers on professional development that involved 21st Century educational tools. Using the conclusions obtained from the data, the district prioritized areas of concern and compiled options to directly meet the identified needs of students in the district.

During this annual process, the district team takes this data and then, with input from all stakeholders, prioritizes according to highest need areas. Conclusions during these need studies led the district to start our technology lending program two years ago and have also led us to identifying our sixth grade class as the area to extend the program next.

The needs assessment process also identified internet access and connectivity as a concern for our existing program. Many Sweetwater students live in poverty and have difficulty in obtaining internet access and our students also travel great distances to participate in UIL activities, which cause them to be away from connectivity on school nights. Limited availability of providers of such services was also identified as an issue. Through the process of finding strategies to meet this identified needs, we found that we could best serve our technology loan program students by implementing a learning management system that will allow our teachers to bundle all electronic instructional materials needed for coursework into the LMS so that it could sync to the device before the student left school. As a result, our students now leave the classroom and can interface with the teacher's learning materials no matter where they are, be it on the school bus traveling to a game or at home where they may not have adequate connectivity. We have found that this system is a more cost effective strategy and removes the internet connection issue while still giving the student access to the electronic materials that are required by the teacher's curriculum.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Sweetwater ISD technology lending program aligns with our philosophy district philosophy concerning curriculum, instruction, and classroom management policies. Specifically, we believe that teaching with a 1:1 device implementation can TRANSFORM the learning process for kids and give them access to the new electronic instructional materials that can deepen their understanding of learning concepts over the older presentation methods.

We believe that a well organized and implemented technology lending program can:

- Allow students to Research, Create, and Collaborate with their devices as naturally as breathing
- Give students a global audience - not just their one classroom teacher
- Give kids mobile access and 'Anytime / Anywhere' learning capability

The core of our technology lending program, TSC21, is not just about substituting a piece of paper for a digital pdf (even though saving paper is a good thing). TSC21 is about focusing as much on what is going into the iPad as what is coming out. While learning management systems are important and useful, the video camera, audio recorder, collaboration portal, and multimedia notebooks of individual students' creations can connect and internalize learning as never before.

Our philosophy is that students have an internal need to make a contribution to their classrooms and their community. SISD teachers can tap into this need and also incorporate the technology lending program into their classrooms. Through TSC21, we are changing the paradigm that students are only learners in our classrooms - to the belief that students are contributors to our classrooms. This shifting of control from teacher-centered to student-centered is the most important alignment shift we are making through the lending program on our campuses. The mobile electronic device is at the core of this alignment.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Sweetwater ISD's technology loan program is implemented across every student at a served grade level, which currently includes grades seven through eleven. As a result of this implementation, the teachers at these grade levels do not have to worry about the problems associated with only a percentage of their students having a device. Our program thus allows all teachers, of every curriculum subject area, in a served grade level to use electronic instructional materials. Through the use of our eBackpack learning management system, these content teachers also have the ability to send their electronic instructional materials home with all their students.

While each teacher can use the technology to best benefit the students in their own unique way, there are some general uses of the loan devices that can be seen across the curriculum. Examples of these uses can be identified as teachers who:

- Identify one student, or group of students, to be the "researcher" for that day - using search to find relevant web resources that deepens the understanding of the objectives and then posts these links to the daily journal.
- Identify one student, or group of students, to be the scribes for that day's work - responsible for posting the days' notes to the daily journal (after the whole class goes through a vetting process of the proposed notes)
- Identify one student, or group of students, to reflect on what they are learning that day and explain why it is important to the world - how does it apply to real world situations? This too is researched on the web and posted to the daily journal.
- Identify a student, or group of students, to be responsible for curriculum design - searching for models, assignments, and assessments that other teachers and classes are using for the same learning objectives. Kids will be looking for the types of assignments they would like to do.
- Identify a group of students, or have multiple groups perform the same task, to create a podcast (video) that reviews the work accomplished that week. The podcast will detail the weeks' objectives learned and reflect on its importance - posting the video so that all may view it. Assign roles for producers, directors, actors, writers, editor, camera operator, etc. at the beginning of the week so that the students can collect artifacts throughout the learning process to use. The end result will be a "story" that tells of what the kids learned that week.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Professional development for Sweetwater ISD's technology lending program is on-going. Examples include:

- Regular weekly trainings on each campus serving students with the technology lending program. These regular meetings take on the form of Professional Learning Communities with the emphasis on improving the use of the technology in each curriculum area.
- Online training and collaboration is available for all teachers served by the lending program. With space on the districts' website, teachers can access a wealth of accumulated information on best-practices related to implementing the technology loan program in their classrooms.
- Professional development through Region 14 Educational Service Center's mobile technology COMPILE

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Sweetwater ISD has installed a robust commercial Cisco wireless internet technology infrastructure on our campuses that serve the lending program. The wireless internet is supported in every classroom and common area on each campus and is more than adequate to serve the additional students that may be brought into the program by the Technology Lending Grant. Sweetwater ISD has implemented AT&T fiber connections to the campuses in the loan program and tripled the internet bandwidth from our Internet Service Provider in order to give teachers and students the internet connections they need to utilize the devices to the fullest extent.

In order to guarantee that students will be able to fully use the loan devices when they are away from school, Sweetwater ISD has implemented the eBackpack learning management system, which allows students to sync their devices with all the electronic instructional materials they need from each teacher, each day. This procedure guarantees that students will be able to fully use the technology loan devices no matter where they are or if their family has internet access in the home.

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By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The needs assessment process identified internet access and connectivity at home as a concern for our existing technology loan program. Many Sweetwater students live in poverty and have difficulty in obtaining internet access and our students also travel great distances to participate in UIL activities, which cause them to be away from connectivity on school nights. Limited availability of providers of such services was also identified as an issue. Through the process of finding strategies to meet this identified needs, we found that we could best serve our technology loan program students by implementing a learning management system that will allow our teachers to bundle all electronic instructional materials needed for coursework into the LMS so that it could sync to the device before the student left school. As a result, our students now leave the classroom and can interface with the teacher's learning materials no matter where they are, be it on the school bus traveling to a game or at home where they may not have adequate connectivity. We have found that this system is a more cost effective strategy and removes the internet connection issue while still giving the student access to the electronic materials that are required by the teacher's curriculum.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Sweetwater ISD is committed to supporting all students and teachers using our technology loan program and this would include those students and teachers added were we to receiving funding through the loan grant. All district technology staff currently begin each school day on the loan program campuses, before class periods start, to allow all students and teachers walk up service for any issues they are having. The district has purchased and uses a help desk system called Eduphoria! For staff to report any problems they are having with any aspect of the 1:1 loan program, any time of the day, and staff monitors this system and responds as quickly as possible.

The Educational Technology Director for the district, along with campus principals, gathers data via walkthroughs and schedules professional development, training, or other interventions based on the information obtained during the evaluations. Many times these walkthroughs generate immediate requests to interventions for the improvement of the loan program.

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Sweetwater ISD is expanding the existing technology loan program a grade level at a time. By expanding the program in this manner we are reaching all children in each cohort and do not have to leave children out of the program due to lack of resources. Grade levels are determined by educational need through a needs discovery process that includes input from all stakeholders. The Executive Director of Technology will be responsible for overall administration of the technology loan program in the district. Campus Principals will be in charge of the technology loan program at each respective school.

The existing technology loan program, and the loan program grant should we receive it, will use an already established process to check-out and check-in devices. These procedures include:

- parent meetings, which are multiple opportunities given before the start of the school year, are scheduled, and training sessions completed, before the student takes possession of the loan device. The district uses a Student-Parent iPad User Agreement Policy to begin participation in the program and uses the document to enforce all rules and procedures
- designated staff on all participating campuses are available to address any issues with the loan program and provide information for both students and parents
- Random and scheduled checks of the loan equipment for damage and other concerns
- Regular classroom walkthroughs by campus principals and directors

As part of the Student-Parent iPad User Agreement Policy, participating students agree to following:

Title: at all times, Sweetwater ISD maintains the legal title to the iPad. Your right of possession and use is limited to and conditioned upon your full and complete compliance with this Agreement and the SISD Student Technology Acceptable Use Policy, which is available on the Sweetwater ISD web site: www.sweetwaterisd.net

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 177-902

Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Sweetwater ISD uses a Student-Parent iPad User Agreement Policy to begin participation in the program. This agreement, in part, specifies how it will hold users accountable for the lending program devices:

- Insurance Coverage, Loss or Damage: You will be supplied with a basic warranty plan. This plan provides repair or *replacement coverage, parts and labor for the iPad, battery, and up to two incidents of "accidental" damages, each subject to a \$50 deductible. If the iPad, case, cables, and/or cords are damaged, lost, or stolen, you are responsible for the reasonable cost of repair or its replacement value on the date of loss, including the appropriate deductible insurance coverage and *any loss or damage not covered by insurance
- Sweetwater ISD also maintains a database of records relating to inventory and support of the loan program

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Sweetwater ISD has developed and continues to implement the Technology Lending Agreement described in the sections above. The district has also developed a device and program handbook that describes the responsible use and care of the equipment and digital resources. To a further extent, the district has a comprehensive Acceptable Use Policy that details expectations of the responsible use of the internet and digital resources.

The Educational Technology Director oversees the comprehensive program our schools undertake in the teaching of Digital Citizenship, which is both embedded in our curriculum and is taught through other programs and outside resources as well.

These guiding documents are a core part of the district technology loan program and are made available to all participants in different forms, both as signed contracts, and online resources.

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